

Proposed Standing Rules of the LWVWA Convention

A motion to adopt these rules will be made at the opening plenary meeting. Amendments may be offered at this time and require a majority vote to adopt. The rules, as proposed or amended, require a two-thirds vote for adoption. To suspend a rule at a later time requires a two-thirds vote.

A. Credentials

1. Admission to the Convention shall be limited to persons displaying authorized badges as delegates, observers (LWVWA members who are not delegates), or guests.
2. The Credentials Committee, directly after the opening ceremonies of the first business meeting, shall report the number of delegates with proper credentials and whether the distribution of delegates meets the Bylaw requirements. The committee shall make a supplementary report before each business session.

B. Speaking and Debating

1. **Privilege of the Floor** is reserved to any League member in attendance. Only delegates shall be permitted to vote and initiate motions.
2. **Recognition:** Individuals wishing to speak shall rise and address the Chair. When recognized, they shall give their name and the name of their League, Unit-at-Large or the State Board position they represent.
3. **Debate:** During debate, no person may speak more than once on a given question until all who desire to speak have been heard. No one may speak more than three minutes without permission of the meeting. The Chair may set the time allotted for speakers or additional rules for debate if the agenda is behind schedule.

C. Business of the Convention

1. **Motions:** All motions, except simple motions such as to close debate, shall be written, signed, and sent to the Chair, with copies to Secretary and computer station.
2. **Votes** during the Convention shall be taken with the doors closed, and no one may enter while the tally is ongoing. Absentee or proxy voting shall not be permitted. The vote count shall be taken of those present and voting, counting only “yeas” and “nays.”
3. **Bylaws:** Proposed Bylaw changes may be presented and voted on in the same business session provided notification had been given as prescribed in the Bylaws.
4. **Budget:** proposed amendments for line-item changes need to be presented in writing during the budget discussion period.

D. Program of Work Procedures

1. **Recommended Program of Work** shall be presented and moved for adoption by members designated by the Board of Directors. Only questions for clarification

shall be allowed at this time. The recommended program will be taken up for debate, possible amendment, and vote when the order of business calls for it. Recommended items require a majority vote.

2. **Not-Recommended Program of Work** items require notice of intent to consider at first plenary. Items eligible for consideration are those that have been submitted to Board as required in the LWVWA Bylaws but were not included in the Board Recommended Program of Work. Not Recommended items shall be presented immediately following the presentation of the recommended program.
 - a. **Move for consideration:** The member moving consideration may give a two-minute explanation. Questions for clarification are allowed, and only debate on the merits of consideration is permitted at this time. The vote for consideration requires a simple majority and is taken immediately.
 - b. **Consideration for Adoption:** Those not-recommended items voted for consideration will be taken up for debate, possible amendment, and vote when the order of business calls for it on following day. Not-recommended items require a three-fifths vote for adoption.
3. **Concurrence:** In the event an item to be considered by concurrence has been proposed according to the Policies and Procedures, voting shall require a three-fifths (60%) vote for adoption.

E. Resolutions

1. Any registered delegate to LWVWA Convention may offer a resolution.
2. Delegates must use the form available online: [Resolution Submission form](#) and are encouraged to submit the Resolution prior to Convention.
3. Resolutions must be submitted using the form published online which is linked to Rule E.2 in the online workbook. The form is due by the deadline published in the Convention Agenda. This is a hard deadline, and members offering resolutions should make themselves aware of it.
4. At least two weeks before the Convention, the President shall have appointed a Resolutions Committee consisting of a current state board member and at least two other League members.
5. The Resolutions Committee shall meet at the Convention at a time announced. The purpose of this meeting shall be:
 - a. To hear each delegate who wishes to explain its

- resolution to the Resolutions Committee
- b. To consider whether each resolution meets the requirements as to form, notice or exception to notices and the following criteria:
 - i. Consistent with Bylaws and Principles
 - ii. Consistent with League program positions and the position is identified on the Resolutions Submission Form
 - iii. Addresses a single, topical issue
 - iv. Requires time-sensitive governmental action
 - v. Likely to have an impact on the single topical issue as described
 - vi. Consistent with the current stated legislative priorities
 - vii. Can be implemented using existing League resources
6. The Resolutions Committee shall report its findings on all submitted resolutions—Proposed Resolutions are either reported affirmatively or determined to not meet the stated criteria. The Chair of the Resolutions Committee will announce those findings to the Convention at the beginning of the plenary session on Sunday morning.
7. Any resolution reported affirmatively by the Resolutions Committee may be moved for consideration by the Convention following adoption of Program. Any motion to appeal a ruling of the President regarding the presentation of resolutions shall require a two-thirds vote.
8. Debate and action on resolutions shall take place after action on Proposed Program, Concurrences, and Not-recommended Program items. Adoption requires a majority vote.
9. Those who desire to make Resolutions may consult with the Resolutions Committee prior to deadlines to be sure that Resolution meets form and content requirements.

F. Announcements

Announcements must be submitted in writing to the Secretary to make at the close of each session.